

Date received by HOA: _____

Updated 9/9/22

GIVERNY TOWNHOMES HOA - PROJECT REQUEST FORM

- Reference the Rules and Regulations of Giverny Townhomes (specifically Paragraph 3.1 – Prior Written Approval for All Projects) regarding allowable property improvements.
- Examples of property improvements include fences, decks, patios, front doors, sheds, roof type/colors, exterior lights, front flower beds (including trees, hedges, and shrubbery), and changes to exterior paint colors.
- Projects must be completed within six months of Board approval or the approval becomes void.
- Project Request forms should be submitted to the HOA in person or via email: board@givernytownhomeshoa.com.

Date: _____ Member Name: _____ Phone: _____

Street Address: _____ E-mail address: _____

Description of proposed additions/changes (attach additional page if required):

Please provide signatures of the two property owners most impacted by the project to indicate their knowledge of the proposed project. Signatures do not mean the property owners approve or disapprove of the project; signatures merely indicate awareness of proposed changes.

Name: _____ Address: _____

Name: _____ Address: _____

___ Does your project require a building/zoning permit? ___ Yes ___ No

Note: It is the responsibility of the Member to ensure that the project meets all applicable local building codes and permits requirements.

Please attach a complete sketch that includes the items listed below:

- Plot map or sketch with location/dimensions on lot of desired additions/modifications;
- A hand drawn illustration or a sales brochure of materials being used, including color, type, size, etc.; and
- Any additional information that will assist in the approval process.

Approved by HOA Board on _____

President's Signature: _____

Printed Name: _____